



Meetings are held second Monday of each month at 6:00 pm

ARCHITECTURAL CONTROL COMMITTEE

790 Christina Drive, St. Augustine, Florida 32086
Tel. 904-797-6441 Fax: 904-797-7441

Date: _____

Homeowner

Contractor/Builder

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

Lot _____ Block _____ Unit _____

License # _____

Check Description of Improvement

- _____ Addition _____ Screen Room
_____ Carport _____ Shed
_____ Fence _____ Sun Room
_____ Florida Room _____ Swimming Pool
_____ New Home _____ Swimming Pool Enclosure

The ACC will perform an inspection of the property within 6 months to ensure that the requirements of the committee have been met.

Other _____

Attachments needed:

- 1. Site plan with location of addition or renovation (to scale) with dimensions.
2. Dimensions from proposed structure to property lines (current survey).

Architectural plans:

- A. Foundation plan/plot plan
B. Floor plan
C. Typical wall section
D. New Homes: Two (2) exterior elevations to show appearance of finished product
E. A termite application is needed for New Homes, Pools, Decks, Patios or any Foundation.
F. NEW HOMES MUST HAVE LANDSCAPE PLANS, land must be cleared and staked.

Note:

- A. Applicants are responsible to sod swales abutting property and installing and/or repairing any portion of the sidewalk that is missing or damaged.
B. Applicants (owners) are responsible to supervise contractors, sub-contractors and/or persons working on this addition to see that they do not in any way trespass on any greenbelt, easement pedestrian walkway or any other community property and to observe all deed restrictions.
C. This application is valid for six (6) months from date of approval.
D. Any improvement must be in accordance with the Southern Building Codes and/or St. Augustine Shores Architectural guidelines.
E. Must be installed in the manner authorized by the ACC, maintained in good repair and appearance, or stated improvement may be repealed or permit revoked.

Homeowner's signature _____



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Lot Line Setback Requirements: requirements as indicated in the Deed Restrictions for each unit are as follows:

UNIT	FRONT	INTERIOR SIDES	REAR	SIDE STREET CORNERS
1	25	6	15	15
2	25	8	15 (20 Corner lot)	15
3	25	6	15	15
4	25	8	15*	20
5	25	8	10 (15 corner lot)	20
6	25	8	10	20
7	25	8	10	20
8	25	8	10	20

Special Restrictions:

*Unit IV Those lots on the Matanzas River shall have no building erected nearer than twenty (20) feet to rear line. (Book 386/Page 636)

Unit VI There shall be a conservation and preservation easement along the rear property line of the following described lots for the purpose of protecting and preserving a natural stream bed which runs along the boundary of said lots. No construction or alteration including the placement or removal of all fill materials or the construction of any fence, wall, or similar obstruction shall be permitted within any portion of any lot lying within such easement. (Book 482/Page 201)

There shall be a (30) foot conservation and preservation easement across the entire rear property line of the following lots: Lots 10, 11, 12, 13, 17 and 18 of block 172.

There shall be a twenty (20) foot conservation and preservation easement across the entire rear property line of the following lots: Lots 19, 20, and 21 of block 172.

St. Augustine Shores Architectural Control Committee Requirements

1. Meetings are held **second Monday of each month at 6:00 pm** (unless otherwise noted). Homeowner or contractor must attend meeting. If there are any questions and there is no one at the meeting application will be tabled until the next meeting.
2. All paperwork must be submitted by 5:00 pm Monday (**1 week before the meeting**) for review. There is a \$20.00 charge for **each** application item.
3. Homeowners must sign application.
4. Submit 2 surveys and 2 site plans if a county permit is needed, otherwise only 1 copy is required.
5. Site plans must show location of addition or renovation (to scale) with dimensions and dimensions (setbacks) from proposed structure to property lines.
6. Show material to be used and construction details.
7. All drawings submitted to St. Johns County Building Dept., including surveys, must be submitted to the St. Augustine Shores Architectural Control Committee.
8. A termite application is needed for New Homes, Pools, Decks, Patios or any Foundation.