

# **St. Augustine Shores Service Corporation**

**790 Christina Drive**  
St. Augustine, Florida 32086  
Tel. 904-797-6441  
Fax: 904-797-7441

## **Estoppel Request**

- \$275.00 (two hundred seventy-five dollars) per property
- \$375.00 (three hundred seventy-five dollars) per delinquent property
- \$119.00 (one hundred nineteen dollars) RUSH certificate
- Once payment is received our office will process the estoppel request
- Please make checks payable to the St. Augustine Shores Service Corporation and mail payments to 790 Christina Drive, St. Augustine FL 32086
- You may pay via credit or debit card (total includes a service fee of 3%)
- Estoppel will be valid for 30 days
- Request by phone 904-797-6441, or email: [christine@staugshores.net](mailto:christine@staugshores.net)
- Turn around is within 48 hours upon receipt of payment

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[www.staugshores.org](http://www.staugshores.org)

Date: \_\_\_\_\_ Request from: \_\_\_\_\_

The St. Augustine Shores Service Corporation hereby certifies that:

Name of property Owner: \_\_\_\_\_

Property address: \_\_\_\_\_

Amount of HOA fees: \$31.80/month

HOA Fees are paid: 1<sup>st</sup> of each month

HOA Fees are paid through: \_\_\_\_\_ Current Balance: \$ \_\_\_\_\_

Current Balance: \$ \_\_\_\_\_

\*\*Transfer Fee: \$150.00

\*\*Please include a **copy of the deed** when you send the title transfer check.

Amount to be collected: \$ 150.00 Transfer Fee

\$ 31.80 1-month HOA fee

\$ \_\_\_\_\_ Current Balance

**Total Amount Due** \$ \_\_\_\_\_

This estoppel letter will expire on: \_\_\_\_\_

Other information: \_\_\_\_\_

Signed: \_\_\_\_\_

St. Augustine Shores Service Corporation Date