

St. Augustine Shores Service Corporation

790 Christina Drive

St. Augustine, Florida 32086

Tel. 904-797-6441

Fax: 904-797-7441

Estoppel Request

- \$50.00 (fifty dollars) per property.
- Once payment is received our office will process the estoppel request.
- Please make checks payable to the St. Augustine Shores Service Corporation and mail payments to 790 Christina Drive, St. Augustine FL 32086.
- You may pay via credit or debit card (\$51.98 total includes a service fee).
- Estoppel will be valid for 30 days.
- Request by phone 904-797-6441, or email: info@staugshores.net.
- Turn around is within 48 hours upon receipt of payment.

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www.staugshores.org

Date: _____ Request from: _____

The St. Augustine Shores Service Corporation hereby certifies that:

Name of property Owner: _____

Property address: _____

Amount of HOA fees: \$30.00/month

HOA Fees are paid: 1st of each month

HOA Fees are paid through: _____ Current Balance: \$ _____

Next month's HOA Fees: \$30.00 due on _____

Current Balance: \$ _____

**Transfer Fee: \$25.00

Please include a **copy of the deed when you send the title transfer check.

Amount to be collected: \$25.00 Transfer Fee

\$ _____ 1-month HOA fee

\$ _____ Current Balance

Total Amount Due \$ _____

This estoppel letter will expire on: _____

Other information: _____

Signed: _____

St. Augustine Shores Service Corporation Date